

**Good Shepherd Lutheran Church**  
**CHURCH COUNCIL MINUTES**

Place: Storefront, 1191 Washington Avenue, Suite 150, Holland, MI 49423

Date: Monday, June 22nd, 2009

Time: 6:30-9:20 pm

Present: Pastor Jim, Kelly Sauer, Brian Underhill, Dennis Willaman, Tracy Lovell, Gary Wickens, Sheila Nicholas, Tessa Zielke, Stephanie Rice

Visiting: Mike Russell

Absent: Paulette Yohe

Gathering Time

- Devotions: Kelly Sauer – Kelly read from Devotion pamphlet.

Requests for Additions to Council Agenda

- Stephanie – last meeting until May 7<sup>th</sup>. She is going back to school. Added to item.
- Pastor vacation.

Consent Agenda (*enclosed in agenda mailing*)

- Minutes: Tapestry
- Minutes: Church Council
- Income & Expense Report, Budget vs. Actual
- Restricted Funds
- Balance Sheet

**A motion was made to accept the consent agenda. This motion was seconded and approved.**

Mission & Vision:

- Centered in Christ
  - Celebrations & Thanksgivings (*all*)
    - Writing on walls in new building, time capsule is in, Baptism was performed, Sonrise Singers were hosted, video on congregation is in the works, and tower went on building.
  - Finance Review (Dennis, *Mike*)
    - The forms that Dennis updates were reviewed. It was noted that updated financial information has been in the yellow pages each week. No one had heard any feedback positive or negative regarding this information. It was also brought up that we need to keep eye on financial situation over the summer times which can sometimes have lower attendance and giving.
  - Building Committee Update (Brian)
    - Tower is up, painting has been started, all colors have been picked, audio contractor has been picked, chairs for sanctuary have been ordered. The cement board siding being used on outside of building was discussed, including how often it might need to be painted. It was also mentioned that we would like to give people a chance to dedicate trees and bushes for the new property. The grounds committee has a plan outlining quantities and locations of plantings. This information will go into the newsletter. \$210 for trees, and \$50 for shrubs. We will need 10 trees and 32 shrubs.
  - Filming (Dennis, Pastor)
    - Dennis mentioned the lighting was somewhat of an issue and caused the camera to be a little closer to the front because of the lack of light. But other than that they have plenty of footage to be edited. This will be used to make promotional video for website.
- Worship with Joy
  - Pastor's Vacation Time (Pastor)
    - Vacation is from July 6<sup>th</sup>-12. Paul Kehnle will be preaching.
  - Cornerstone/Construction Blessing Feedback (Pastor)
    - Feedback was positive for this from council members. The attendance was very good for this event. The parking lot was full at the new building. This led to a discussion of the potential

of multiple services and different ways to do this in case we start to outgrow the parking lot and facility at one service.

- Open House & Dedication Update (Sheila)
  - First meeting is 6/24 at 7:00pm. Sheila is thinking of forming multiple committees to concentrate on various major points associated with the planning. She mentioned that they want to organize a “gift book” where people can sign up for dedicating things to church in peoples honor, such as kitchen items, etc. Committees would work on food, children’s activities, and tours. This meeting on 6/24 will concentrate on the Open House which is on Saturday, September 12th.
- Gift for Corpus Christi (Pastor)
  - Pastor found the style of banners that Corpus has and new banners in that series are roughly \$110 a piece. Pastor got feedback from Corpus staff and they specified a couple banners they would like. Pastor would like to order three banners for them, Lent, Advent, and Pentecost. Pastor suggested buying these from the council discretionary fund right now, and then using the Noisy Offering in July to reimburse the council discretionary fund.

A motion was made to authorize Pastor to purchase three banners using money from council discretionary fund, not to exceed \$400. Money from July Noisy Offering will then be transferred back to council discretionary fund to cover this cost. This motion was seconded and approved.

- Embrace with Love
  - Program Budget Update (Dennis)
    - Items were talked about to add to Program Budget breakdown. These items were too numerous to note here, but were noted by Dennis for update next month on this document.
  - Special Recognition of Mission Partners (Pastor)
    - Pastor is still negotiating with other churches and pastors trying to get this organized.
  - Neighborhood Canvassing & Inviting (Pastor)
    - Stewardship minutes were handed out and reviewed from the last meeting. The neighborhood canvassing plan portion of the meeting minutes was reviewed particularly closely. Gary asked whether there were other groups within congregation that might be asked to help. It was mentioned that eight people had signed up so far. We are looking at having training for this after church on this Sunday with Bishop Schleicher and have maps and other items handed out this Sunday. Pastor thought the training would be about 30 minutes.
  - Ministry Development Retreat (Dennis, Pastor)
    - This is tentatively planned for March 2010. This will be right after the new church council is formed giving them a full year of continuity to work on items. There was unanimous support for this logic from council.
- Equip for Witness & Service
  - Job Descriptions, Staff Wage/Benefit Forms (Pastor)
    - Vicki’s original job description was handed out and reviewed. A revised job description draft that personnel committee along with Vicki developed was then handed out and reviewed with differences between the documents outlined. It was noted that the goals outlined by the new document tend to push more towards coordinating events with teenage and older kids/young adults. There was a consensus that programs for preschool and elementary age kids has been done very well. Younger married couples and young adults were also groups of people where additional coordination of activities could be used.

A motion was made to accept the new Volunteer Ministries Coordinators job description. This motion was seconded and approved.

- Personnel Committee Report (Sheila, Gary)
  - Job descriptions for other staff members will be completed now. A list of goals for Vicki will also be provided to council next meeting.
- Equipment Borrowing Feedback (Tracy)
  - Tracy found that for most congregations she talked to you have to be a member to get loaned items. If you’re not a member it would be on a time by time basis. She talked to Zion and

Peace Lutheran in Holland. At Zion the secretary does the tracking and keeps a clipboard of who has what. Tracy volunteered to be the point person to help track this if necessary. It was also mentioned that if people from outside the church come in you need someone from the congregation to help make sure stuff doesn't get lost. The issues surrounding holding weddings in building were discussed. Items like weddings of members, non-members, costs to rent building, etc. It was decided that this idea of weddings in new building should have further discussion once we are in building and start to get a feeling for using space.

- Disposal of Excess Equipment (Pastor)
  - Dennis mentioned we need to start a list of what is excess equipment. At that point council can decide which items to get rid of and how to do that.

A motion was made to have staff make a list of excess equipment and provide to council. This motion was seconded and approved.

- By-Law Revision Update (Dennis)
  - Dennis has been trying to coordinate a meeting of officers together to discuss changes and present those to full council. He is still trying to coordinate this meeting, or send out email detailing possible changes.

Additions to Agenda:

- Pastor will be gone on July 27<sup>th</sup>. It was decided that next council meeting will be changed to Monday July 20<sup>th</sup>.
- Stephanie is starting classes next week and won't be able to come to meetings at least until May 7<sup>th</sup> next year. It was decided that council would grant Stephanie a leave of absence during this time.

A motion was made to grant Stephanie a leave of absence from council until May 2010. This motion was seconded and approved.

- Sending Prayer – The meeting adjourned with Lord's Prayer at 9:20 pm.

Sending Time:

- Devotional Leader for July: Sheila Nicholas

***Next Council Meeting:***

Monday, July 20, 2009, 6:30-9:00 pm, at the Storefront

***Due Date for Council Mailing & Agenda***

Sunday, July 12, 2009